Bag Bingo Task Assignments for Parents

Social Media Manager

Manage the Bag Bingo Facebook page by posting event information and updates. We already have a schedule and script for posting. Create posts for sponsors based on their sponsorship levels. Please email us if interested. This is an opportunity to earn hours from home between November and February.

Admission packet prep

Put together bingo books and programs for each player the night before the event.

Gift Cards

Gift cards can be donated for volunteer hours. 1 hour = \$50. No more than 3 giftcard purchases per family in exchange for volunteer hours.

Event Set up

Set up for the event, tables and chairs for bingo, raffles, check in, purses, Bingo machine, prep pull tabs and any other items that need to be set up. Help with getting Bingo players getting oriented to where things are (Raffle Tables, Auction tables, pull tabs, kitchen)

Kitchen Staff

Prep kitchen area for cooking and selling food. Sell food in the kitchen and on the floor with rolling cart.

Check in Table

Check in guests at the front and give them admission packets. Pre-paid players receive admission packets. Walk up players pay admission and receive an admission packet.

Front Door and Door Prize Table

Sell extra gamecard and specials books. Have players fill out tickets for door prizes.

Raffle Table

Collect money and give tickets for raffle baskets and 50/50.

Class Basket Table

Monitor Silent Auction table and answer any questions

<u>Bartender</u>

Run the bar for the event

Pull Tabs/Floor Float

Sell pull tabs throughout the event. Sell extra game and special books and bingo dobbers prior to the event.

Floor Support/Cleanup

Read Bingo Cards, sell specials, help on the floor as needed and stay to cleanup